

TO: Lincoln Parish Police Jury
FROM: Public Works Committee
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, July 14, 2009, at 4:00 p.m. Present were: Mike Franklin, Chair; Bobby Bennett, Jody Backus, Skip Russell, and Mickey Mays.

ABSENT: Joe Henderson and Sharyon Mayfield

Chair Mike Franklin called the meeting to order and delivered the invocation.

Bobby Bennett made a motion, seconded by Skip Russell, to approve the Agenda. The motion carried with the following votes:

YEAS: Bennett, Franklin, Backus, Russell, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

First on the agenda was a presentation by Rick Bayhi on Vegetation Management. Jody Backus offered a motion, seconded by Bobby Bennett, to table the item. The motion carried with the following votes:

YEAS: Bennett, Franklin, Backus, Russell, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Mike Franklin offered a motion seconded by Jody Backus to terminate the Police Jury side of the animal control agreement with the Lincoln Parish Sheriff's Office. Mickey Mays asked that the program not be thrown out completely but that the Police Jury reconsider it at a later date. The motion carried with the following votes:

YEAS: Bennett, Franklin, Backus, Russell, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Next on the agenda was discussion of GPS units for parish vehicles. Shane Breland presented the jurors with prices for two kinds of systems. The first system would be a passive unit which would collect data to be downloaded at a later time and the second would be an active unit that would allow live tracking of the vehicles. There was no action taken.

Skip Russell offered a motion, seconded by Jody Backus, to enter into an agreement with 4-Paws, leasing approximately 2-acres of land near the landfill for \$1.00 a year with Parish Legal Counsel Andy Shealy drawing up the lease. The motion carried with the following votes:

YEAS: Bennett, Franklin, Backus, Russell, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

There being no other business to come before the Committee, the meeting was adjourned.

Dennis E. Woodward
Parish Administrator/Engineer

Mike Franklin
Chair

July 14, 2009
Ruston, LA

TO: Lincoln Parish Police Jury
FROM: Solid Waste and Recycling Committee
SUBJECT: Committee Report

The Solid Waste and Recycling Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, July 14, 2009, at 5:00 p.m. Present were: Theresa Wyatt, Chair; Hazel Hunter, Bobby Bennett, Mike Franklin, David Hammons, Roy Glover, and Skip Russell.

ABSENT: None

Theresa Wyatt called the meeting to order and Mike Franklin delivered the Invocation.

Hazel Hunter offered a motion, seconded by Bobby Bennett, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, and Russell

NAYS: None

ABSENT: None

David Hammons offered a motion, seconded by Skip Russell, to accept proposals for a new wood waste disposal contract and allowing the current contract with Crochet Equipment to expire. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, and Russell

NAYS: None

ABSENT: None

Mike Franklin offered a motion, seconded by David Hammons, to allow Trailblazer to set up recycling containers at Mega Sites to collect office paper, newspaper and aluminum cans. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, and Russell

NAYS: None

ABSENT: None

July 14, 2009
Ruston, LA

Skip Russell offered a motion, seconded by Roy Glover, to lease land at the old Highway Department Facility on Road Camp Road to Trailblazer until such time that the Sheriff's Office will require the property because of a previous agreement. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, and Russell

NAYS: None

ABSENT: None

There being no other business to discuss, the meeting was adjourned.

Dennis E. Woodward
Parish Administrator/Engineer

Theresa Wyatt
Chair

July 14, 2009
Ruston, LA

TO: Lincoln Parish Police Jury
FROM: Utilities Franchise Committee
SUBJECT: Committee Report

The Utilities Franchise Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, July 14, 2009, at 5:30 p.m. Present were: Bobby Bennett, Chair; Hazel Hunter, David Hammons, Skip Russell.

ABSENT: Theresa Wyatt and Annie Brown

Bobby Bennett called the meeting to order and delivered the Invocation.

Skip Russell offered a motion, seconded by David Hammons, to approve the agenda. The motion carried with the following votes:

YEAS: Hunter, Bennett, Hammons, and Russell

NAYS: None

ABSENT: Wyatt and Brown

Skip Russell offered a motion, seconded by David Hammons, to authorize the franchise renewal of Claiborne Electric Cooperative for 25 years. The motion carried with the following votes:

YEAS: Hunter, Bennett, Hammons, and Russell

NAYS: None

ABSENT: Wyatt and Brown

There being no other business to discuss, the meeting was adjourned.

Dennis E. Woodward
Parish Administrator/Engineer

Bobby Bennett
Chair

July 14, 2009
Ruston, LA

TO: Lincoln Parish Police Jury
FROM: Finance Committee
SUBJECT: Committee Report

The Finance Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, July 14, 2009, at 6:00 p.m. Present were: Jody Backus, Chair; Roy Glover, Skip Russell and Mickey Mays.

ABSENT: Joe Henderson

Jody Backus called the meeting to order and delivered the Invocation.

Skip Russell offered a motion, seconded by Roy Glover, to approve the agenda. The motion carried with the following votes:

YEAS: Glover, Backus, Russell, and Mays

NAYS: None

ABSENT: Henderson

The only item on the agenda was to review the current revenue and expenditure report. Mickey Mays offered a motion, seconded by Skip Russell to accept the financials as presented. The motion carried with the following votes:

YEAS: Glover, Backus, Russell, and Mays

NAYS: None

ABSENT: Henderson

There being no other business to discuss, the meeting was adjourned.

Dennis E. Woodward
Parish Administrator/Engineer

Jody Backus
Chair

July 14, 2009
Ruston, Louisiana

TO: Lincoln Parish Police Jury
FROM: Louisiana Community Development Block Grant Committee
SUBJECT: Committee Report

The Louisiana Community Development Block Grant Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, Third Floor, Lincoln Parish Courthouse, Tuesday, July 14, 2009, at 6:30 p.m. Present were: Annie Brown, Chair; Theresa Wyatt, and Skip Russell.

ABSENT: Joe Henderson and Sharyon Mayfield

Annie Brown called the meeting to order and David Hammons delivered the Invocation.

Theresa Wyatt offered a motion, seconded by Skip Russell, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Brown, and Russell

NAYS: None

ABSENT: Henderson and Mayfield

Thomas Magee of Frye, Magee and Associates was present to conduct a public hearing. He went over the types of funding and how much is available for each project category. Skip Russell offered a motion, seconded by Theresa Wyatt, to select the installation of new water well and tank for the Mt. Olive Community as the FY 2010-2011 LCDBG Project. The motion carried with the following votes:

YEAS: Wyatt, Brown, and Russell

NAYS: None

ABSENT: Henderson and Mayfield

There being no other business to discuss, the meeting was adjourned.

Dennis Woodward
Administrator

Annie Brown
Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, July 14, 2009, at 7:00 p.m., at its regular meeting place in the Courthouse, Ruston, Louisiana. Present were: Theresa Moore Wyatt, District One; Hazel D. Hunter, District Two; Bobby Bennett, District Three; Mike Franklin, District Four; David Hammons, District Five; Roy Glover, District Six; Jody Backus, District Seven; R. G. "Skip" Russell, District Eight; Annie Brown, District Ten; and R. D. "Mickey" Mays, District Twelve.

ABSENT: Joe Henderson, District Nine; and Sharyon Mayfield, District Eleven

Skip Russell called the meeting to order and Mickey Mays delivered the invocation.

Annie Brown offered a motion, seconded by Hazel Hunter, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

David Hammons offered a motion, seconded by Roy Glover, to approve the Minutes of the June 9, 2009 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

David Hammons offered a motion, seconded by Annie Brown, to approve the Minutes of the June 25, 2009 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

First on the Agenda was consideration of an ordinance establishing the Lincoln Parish Geographic Information System District. David Hammons offered a motion, seconded by Hazel Hunter to table the item until the next meeting to allow jurors to talk to their constituents. The motion failed with the following votes:

YEAS: Hunter and Hammons

NAYS: Wyatt, Bennett, Franklin, Glover, Backus, Russell, Brown, and Mays

ABSENT: Henderson and Mayfield

Jody Backus offered a motion, seconded by Roy Glover, to establish the Lincoln Parish Geographic Information System District.

ORDINANCE NO. 312-09-(0)

AN ORDINANCE OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, CREATING THE LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM; PROVIDING RELATIVE TO THE BOARD OF COMMISSIONERS FOR THE DISTRICT; PROVIDING FOR THE POWERS, DUTIES AND FUNCTIONS OF THE DISTRICT; AUTHORIZING THE BOARD TO LEVY CERTAIN TAXES; PROVIDING FOR THE EFFECTIVE DATE THEREOF; AND OTHERWISE PROVIDING WITH RESPECT THERETO.

NOW, THEREFORE, BE IT ORDAINED, by the Police Jury of The Parish of Lincoln, State of Louisiana, convened in regular session on this 14th day of July, 2009, that pursuant to and in accordance with the provisions of Act. No. 69 of the 2009 Regular Session of the Louisiana Legislature, the following Ordinance is hereby enacted.

SECTION 1

Section 1.1 Lincoln Parish Geographic Information System District; creation; purpose; boundaries.

A. (1) The Lincoln Parish Geographic Information System District is hereby created and established as a body politic and corporate entity for the purpose of the development and application of geographic information systems, including but not limited to base data regarding property ownership, population, demographics, political boundaries, emergency service areas, land use, streets, addresses, roads, bridges, utilities, easements, servitudes, rights-of-way, topography, subdivisions, flood plains, and subdivision restrictions.

(2) The district may also assist with homeland security and emergency preparedness, as well as the technical aspects and support of the various computer systems of political subdivisions and other public entities within Lincoln Parish, including but not limited to advice and support on any hardware, software, networking, or other such information technology issues.

(3) The district shall be a political subdivision of the State of Louisiana, as defined in Article VI, Section 44 of the Constitution of Louisiana.

B. The boundaries of the district shall be coterminous with the boundaries of Lincoln Parish.

Section 1.2 Board of Commissioners; membership.

A. (1) The district shall be governed by a board of commissioners, referred to hereafter as the "board", consisting of the following members:

- a. The Assessor of Lincoln Parish or the Assessor's designee;
- b. One member appointed by the governing authority of Lincoln Parish;
- c. One member appointed by the governing authority of the City of Ruston;
- d. One member appointed by the governing authority of the Lincoln Parish Communications District;
- e. The Sheriff of Lincoln Parish or the Sheriff's designee;
- f. One member appointed by the governing authority of the Lincoln Parish Fire Protection District;
- g. The Clerk of Court of Lincoln Parish or the Clerk's designee;

(2) The Lincoln Parish Police Jury may appoint up to four additional members of the board. Each such additional member shall represent a political subdivision or other entity with an interest in the purpose of the district, and only one member may be appointed to represent any particular subdivision or entity. The Lincoln Parish Police Jury may also establish criteria that a subdivision or entity must meet in order to have a representative on the board.

B. Board members serving pursuant to Subparagraphs A. (1)(b), (c),(d), and (f) of this Section shall serve four-year terms after initial terms as provided for in this Paragraph. One member shall serve an initial term of one year; one member shall serve an initial term of two years; one member shall serve an initial term of three years; and one member shall serve an initial term of four years, all as determined by lot at the first meeting of the board.

C. Each board member serving pursuant to Subparagraphs A. (1)(a), (e), and (g) of this Section shall serve during his term of office.

D. Any designee serving on the board shall serve at the pleasure of the designating authority.

E. Board members serving pursuant to Paragraph A. (2) of this Section shall serve at the pleasure of the appointing authority.

F. Any vacancy which occurs prior to the expiration of the term for which a member of the board has been appointed shall be filled for the remainder of the unexpired term in the same manner as the original appointment.

G. Members shall be eligible for reappointment.

H. The members of the board shall serve without compensation.

Section 1.3 Board officers; meetings; quorum; rules; report.

A. The board shall elect from its members a chair, a vice-char, a secretary, and a treasurer. The board may combine such offices or elect other officers as it may deem necessary.

B. The board shall keep minutes of all meetings and shall make them available through the secretary of the board to residents of the district. The minute books and archives of the district shall be maintained by the secretary of the board. The monies, funds, and accounts of the district shall be in the official custody of the board.

C. The board may adopt bylaws or such other rules and regulations as it deems necessary or advisable for conducting its business affairs.

D. The board shall hold regular meetings at least quarterly and may hold special meetings at such times and places within the district as may be prescribed by the board.

E. A majority of the members of the board shall constitute a quorum for the transaction of business.

Section 1.4 Powers and duties.

A. The district shall have and exercise all powers of a political subdivision necessary or convenient for the purpose of funding the district and carrying out its objects and purposes, including but not limited to the following:

1. To incur debt.
2. To sue and be sued.
3. To adopt, use, and alter at will a corporate seal.
4. To adopt bylaws and rules and regulations.
5. To receive by gift, grant, donation, or otherwise any sum of money, property, aid, or assistance from the United States, the State of Louisiana, or any political subdivision thereof, or any person, firm, or corporation.
6. To enter into contracts, agreements, or cooperative endeavors with the state and its political subdivisions or political corporations and with any public or private association, corporation, business entity, or individual.
7. To elect officers and appoint agents and employees, prescribe their duties, and fix their compensation.
8. To acquire property by purchase, gift, grant, donation, lease, or otherwise.
9. To establish monetary, bank, and investment accounts.
10. To establish committees or subcommittees.

B. The district shall not be deemed to be an instrumentality of the State for purposes of Article X, Section 1(A) of the Constitution of Louisiana.

Section 1.5 Funding sources; ad valorem tax; sales and use tax.

A. The board may levy annually and cause to be collected an ad valorem tax, provided that the amount, term, and purpose of such tax, as set out in a proposition submitted

to a vote in accordance with the Louisiana Election Code, shall be approved by a majority of the qualified electors voting on the proposition at an election held for that purpose.

B. The board may levy and collect a sales and use tax within the boundaries of the district for such purposes and at such rate as provided by the proposition authorizing its levy, not exceeding one percent, which tax may exceed the limitation set forth in Article VI, Section 29(A) of the Constitution of Louisiana, provided the proposition submitted to a vote in accordance with the Louisiana Election Code, shall be approved by a majority of the qualified electors voting on the proposition at an election held for that purpose.

C. The tax shall be levied upon the sale at retail, the use, the lease or rental, the consumption, the distribution, and storage for use or consumption of tangible personal property, and upon the sales of services within the district, all in accordance with Chapter 2-D of Subtitle II of Title 47 of the Louisiana Revised Statutes of 1950.

D. Except where inapplicable, the procedure established in Chapter 2-D of Subtitle II of Title 47 of the Louisiana Revised Statutes of 1950 shall be followed in the imposition, collection, and enforcement of the tax, and procedural details necessary to supplement such provisions and to make them applicable to the tax authorized by this Subsection shall be fixed in the ordinance imposing the tax.

Section 1.6 Budget.

A. The board shall adopt an annual budget in accordance with the Local Government Budget Act, R.S. 39:1301 et seq.

B. The district shall be subject to audit by the legislative auditor pursuant to R.S. 24:513.

Section 1.7 Lincoln Parish information technology.

A. All duties, obligations, property, and employees of the Lincoln Parish Information Technology Department or the successor of that department and any parish agency responsible for geographic information systems are transferred to the district effective 12:01 a.m. January 1, 2010.

SECTION 2.

If any section, paragraph, sentence, clause and/or phrase of this Ordinance or the application thereof is declared unconstitutional, unenforceable or invalid by the valid judgment of any court of competent jurisdiction such unconstitutionality, unenforceability or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses and/or phrases of this Ordinance, since the same would have been enacted by the Parish of Lincoln without the incorporation in this Ordinance of any such unconstitutional, unenforceable or invalid section, paragraph, sentence, clause or phrase. To that end, the provisions of this Ordinance are hereby declared severable.

SECTION 3.

All other ordinances, or any parts thereof, which are in conflict with the provisions of this Ordinance are hereby repealed.

WHEREUPON, the Ordinance was declared duly adopted this 14th day of July, 2009.

/s/ Skip Russell
SKIP RUSSELL, President
LINCOLN PARISH POLICE JURY

The motion carried with the following votes:

YEAS: Wyatt, Bennett, Franklin, Glover, Backus, Russell, Brown, and Mays

NAYS: Hunter and Hammons

ABSENT: Henderson and Mayfield

Annie Brown offered a motion seconded by Roy Glover, to appoint Darryl Johnson commissioner to the Waterworks District No. 2 Commission.

RESOLUTION NO. 2009-41

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
14th day of July, 2009 that

DARRYL JOHNSON

Is hereby and herewith appointed, COMMISSIONER
Waterworks District Number 2

Lincoln Parish, Louisiana,

For the term of July 14, 2009 – July 11, 2012

Signed and Sealed this 14th day of July, 2009

LINCOLN PARISH POLICE JURY

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/s/ Dennis E. Woodward
DENNIS E. WOODWARD, P.E.
ADMINISTRATOR/ENGINEER

/s/ R.G. Skip Russell
R.G. SKIP RUSSELL
PRESIDENT

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell,
Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Theresa Wyatt offered a motion seconded by Jody Backus, to appoint Chris LeTendre commissioner to the Keep Lincoln Parish Beautiful Commission.

RESOLUTION NO. 2009-42

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
14th day of July, 2009 that

CHRIS LETENDRE

Is hereby and herewith appointed, COMMISSIONER
Keep Lincoln Parish Beautiful

Lincoln Parish, Louisiana,

For the term of July 14, 2009 – July 14, 2012

Signed and Sealed this 14th day of July, 2009

LINCOLN PARISH POLICE JURY

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/s/ Dennis E. Woodward
DENNIS E. WOODWARD, P.E.
ADMINISTRATOR/ENGINEER

/s/ R.G. Skip Russell
R.G. SKIP RUSSELL
PRESIDENT

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell,
Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Roy Glover offered a motion, seconded by Mickey Mays, to re-appoint Dennis Woodward to the Sparta Groundwater Commission. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Jody Backus offered a motion, seconded by Annie Brown, to appoint Roy Glover commissioner to the Lincoln Parish Geographic Information System District. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

David Hammons offered a motion, seconded by Mike Franklin, to adopt an ordinance setting the millage rates for 2009.

ORDINANCE NO. 313-09-(0)

AN ORDINANCE LEVYING TAXES FOR REVENUE FOR EXPENSES OF THE LINCOLN PARISH POLICE JURY FOR THE YEAR 2009.

SECTION I. BE IT ORDAINED by the Lincoln Parish Police Jury in regular session convened, this 14th day of July, 2009, that in accordance with law and comfortable to the budget expenditures heretofore adopted by the Lincoln Parish Police Jury for the year 2009, and for the purpose of raising the necessary revenues to meet the charges and expenses of the Parish of Lincoln for the year 2009, there is hereby levied on all taxable property throughout the Parish of Lincoln, according to its value as may be finally assessed, the following taxes for the year 2009, to wit:

- a. For general parish purposes (General alimony tax) on all taxable property inside the corporate limits of the City or Ruston, Louisiana..... **(1.82) MILLS**
- b. For general parish purposes (General alimony tax) on all taxable property outside the corporate limits of the City or Ruston, Louisiana..... **(3.64) MILLS**
- c. For the maintenance and/or improvements of public roads and bridges throughout Lincoln Parish, Louisiana.....**(4.41) MILLS**
- d. For the construction, improvement and/or hard surfacing of public roads and bridges throughout Lincoln Parish, Louisiana.....**(4.41) MILLS**
- e. For the purpose of operating, maintaining, constructing, and supporting a public library and its branches in Lincoln Parish, Louisiana..... **(5.99) MILLS**
- f. For the purpose of constructing, improving, and acquiring equipment and furniture for the public library in Lincoln Parish, Louisiana..... **(1.38) MILLS**

SECTION II. BE IT FURTHER ORDAINED that the Assessor of Lincoln Parish, Louisiana, be and he/she is hereby directed to extend the above levies of taxes on the tax rolls of Lincoln Parish, Louisiana, for the year 2009.

I, DENNIS E. WOODWARD, Parish Administrator, Lincoln Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Police Jury of Lincoln Parish, Louisiana, convened in regular session on the 14th day of July, 2009 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL Signature and Seal of Office this 14th day of July, 2009.

/s/ Dennis E. Woodward
DENNIS E. WOODWARD
ADMINISTRATOR/ENGINEER
LINCOLN PARISH POLICE JURY

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays
NAYS: None
ABSENT: Henderson and Mayfield

Annie Brown offered a motion, seconded by Roy Glover, to authorize advertisement for bids for the Library Events Center. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays
NAYS: None
ABSENT: Henderson and Mayfield

Roy Glover offered a motion, seconded by David Hammons, to authorize advertisement for bids for stalls for the North Louisiana Exhibition Center. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays
NAYS: None
ABSENT: Henderson and Mayfield

Mickey Mays offered a motion, seconded by Jody Backus, to pass a resolution adopting the selection criteria FY 2010-2011 LCDBG.

LINCOLN PARISH POLICE JURY
2010-2011 LCDBG SELECTION CRITERIA
ADMINISTRATIVE CONSULTANTS AND ENGINEERS
RESOLUTION NO. 2009-43

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant (LCDBG) Program FY 2010-2011 administered by the Division of Administration; and,

WHEREAS, it is necessary under the program regulations to authorize certain procurement actions for engineers and administrative consultants where LCDBG funds are utilized for such professional services and individuals to perform certain designated functions by the State.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury as legal recipient of the LCDBG funds does hereby authorize the following actions:

SECTION I

WHEREAS, the projects to be applied for under the LCDBG 2010 Program will require administrative consultants and engineers; and,

WHEREAS, the Program requires that a procurement process be established by the City; and,

WHEREAS, the procurement process requires a selection committee to be designated to review and recommend to the City the professional firms most qualified to perform the duties as required.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury, as legal recipient of the FY 2010-2011 LCDBG Program funds, does hereby appoint the following persons as the FY 2010-2011 LCDBG Program Professional Services Selection Committee to review and rank Administrative Consulting Firms and engineering firms in conformance with the following selection criteria:

Annie Brown, Theresa Wyatt, Skip Russell, Joe Henderson, and Sharyon Mayfield

SECTION II
ADMINISTRATIVE CONSULTING SERVICES

WHEREAS, the project to be applied for under the FY 2010-2011 LCDBG Program will require the procurement of an administrative consulting services for projects in the Lincoln Parish Police Jury in conformance with the following selection criteria when LCDBG funds are utilized for such services; and,

WHEREAS, the procurement process requires a selection committee to be designated to review and recommend to the Lincoln Parish Police Jury the professional firm most qualified to perform the duties as required in conformance with the following selection criteria;

ADMINISTRATIVE CONSULTANTS SELECTION CRITERIA

1. Required Price Consideration (10 pts)

The lowest priced proposal will receive the maximum points for price. Other, more expensive proposals will receive reduced amounts of points awarded for the price based on the following formula with rounding to the nearest tenth.

$$\frac{\text{Lowest Proposal}}{\text{More expensive proposal}} \times \text{Total Possible points} = \text{Pts. Allocated to an expensive proposal}$$

2. Educational background of project manager who will be assigned to project-the highest level attained will receive the assigned number of points shown for that level (10 pts)

High School Diploma	2 pts
College Degree	10 pts
Masters or Ph.D	10 pts

3. Firm's experience in administering LCDBG projects during last four calendar years; identify by type and name of locality receiving grant (25 pts)

Administering no LCDBG projects	0 pts
Administering 1-15 LCDBG projects	10 pts
Administering more than 15 LCDBG Projects	25 pts

4. Attributes of the firm length of time the firm has been in adm. Business (15 pts)

Less than five years	0 pts
5 to 10 years	10 pts
Over 10 years	15 pts

Understanding of the project applied for (15 pts)

Full Understanding	15 pts
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Acceptable Understanding	5 pts
Unacceptable Understanding	0 pts
Satisfactory previous experience with the community (25 pts)	
Very Satisfactory	25 pts
Satisfactory	10 pts
Unsatisfactory	0 pts

TOTAL PTS FOR REQUIRED AND OPTIONAL CONSIDERATION 100 PTS

In the event of a tie, the tie breaker will be the firm with the most points from item #3.

The selection of finalist to be interviewed, if any is required, will be based on an evaluation of the written responses. The award will be made to the most qualified offerer whose qualification statement is deemed most advantageous to the community, all factors considered. Unsuccessful offerers will be notified as soon as possible.

BE IT RESOLVED, by the Lincoln Parish Police Jury that the selection criteria is hereby designated as the criteria whereby all administrative consulting proposals will be evaluated when LCDBG funds are utilized for such services.

BE IT ALSO RESOLVED THAT THE SELECTION of those services be advertised one time in the official journal and that the selection be scheduled for August 11, 2009.

SECTION 3
ENGINEERING SERVICES

WHEREAS, the project to be applied for under the FY 2010-2011 LCDBG Program will require the procurement of an engineer services for projects in the Lincoln Parish Police Jury through a Request for Qualification Statements process based upon the following engineering selection criteria when LCDBG funds are utilized for such services; and,

WHEREAS, the procurement process requires a selection committee to be designated to review and recommend to the Lincoln Parish Police Jury the professional firm most qualified to perform the duties as required in conformance with the following engineering selection criteria; and,

ENGINEERING SERVICES SELECTION CRITERIA

Respondents will be evaluated on the basis of written materials submitted in the qualification statements and according to the following criteria: TOTAL MAXIMUM POINTS 100

1. Experience of the firm under the LCDBG funded projects during the past ten years (25 pts)

Over 10 Years	25 pts
Over 5 Years	15 pts
Less than 5 Years	5 pts

2. Familiarity with similar project (25 pts)

More than 15 similar projects	25 pts
More than 10 similar projects	15 pts
Less than 10 similar projects	5 pts

3. Capacity to Perform the Work (15 pts)

Adequate staff to perform work	10pts
Application deadline can be met, and plans and specs. Be completed within 6 months, if application is funded	5 pts

4. Past performance with (20 pts)

The Local Government Agency	10 pts
Other Government Agency	5 pts
Private Industry	5 pts

5. Other Criteria (15 pts)

Minority/Female Disadvantage Business	5 pts
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Veteran Owned Business	5 pts
Handicapped Owned Business	5 pts

Items 1 & 2- Respondents can score in one rating items only.
Item 3, 4 & 5- Respondents can score in all ratings.

In the event of a tie, the firm which has the most knowledge of the specific problem associated with the proposed project will be chosen. Such knowledge must have been obtained by previous experience with the local governing body regarding the affected infrastructure.

The selection of finalist to be interviewed, if any is required, will be based on an evaluation of the written responses. The award will be made to the most qualified offerer whose qualification statement is deemed most advantageous to the Lincoln Parish Police Jury, all factors considered. Unsuccessful offerers will be notified in writing as soon as possible.

BE IT RESOLVED, by the Lincoln Parish Police Jury that the selection criteria is hereby designated as the criteria whereby all engineering qualification statements will be evaluated where LCDBG funds are utilized for such services.

BE IT ALS RESOLVED THAT THE SELECTION of those services be advertised one time in the official journal and that the selection be scheduled for August 11, 2009.

Passed and adopted by the Parish of Lincoln, State of Louisiana, on this 14th day of July 2009, by the following votes:

YEAS:	Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays
NAYS:	None
ABSENT:	Henderson and Mayfield

I, Dennis E. Woodward, do hereby certify that the above is a true and correct copy of the Resolution duly passed and adopted by the Parish of Lincoln, State of Louisiana, on the 14th day of July, 2009.

/s/ Dennis E. Woodward
Dennis E. Woodward, Administrator
Lincoln Parish Police Jury

David Hammons offered a motion, seconded by Mike Franklin, to adopt a resolution authorizing the president to sign the engineering contract for the Liner Street/Rough Edge Road Project.

Resolution 2009-44

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 9th day of June, 2009 does hereby authorize the President Skip Russell, to sign all documents in association with the Engineering Contract for Liner Street/Rough Edge Road Improvements.

I, Dennis E. Woodward, Parish Administrator, Lincoln Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Police Jury of Lincoln Parish, Louisiana, convened in regular session on the 14th day of July, 2009 at which meeting a quorum was present.

And this resolution was declared adopted on this, the 14th day of July, 2009.

/s/ Dennis E. Woodward
Dennis E. Woodward
Parish Administrator

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Jody Backus offered a motion, seconded by Roy Glover, to authorize the drafting of a letter inviting developers to consider Lincoln Parish for an Economic Development Project. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Annie Brown stated that the Louisiana Community Development Block Grant Committee met on June 25, 2009. She read the minutes of the meeting for the Police Jurors then made a motion, seconded by Hazel Hunter, to approve the minutes of the June 25, 2009 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Mrs. Brown then stated that the Committee met this day at 6:30 p.m. and the Committee recommends:

1. Selecting the installation of new water well and tank for the Mt. Olive Community as the FY 2010-2011 LCDBG Project.

Annie Brown offered a motion, seconded by David Hammons, to approve the minutes of the Louisiana Community Development Block Grant Committee meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Mickey Mays stated that the Insurance Committee met on June 25, 2009 at 4:00 p.m. He offered a motion, seconded by Mike Franklin, to approve the minutes of the meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Theresa Wyatt stated that the Solid Waste and Recycling Committee met on June 25, 2009. Hazel Hunter offered a motion, seconded by Annie Brown, to approve the minutes of the

June 25, 2009 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Mrs. Wyatt then stated that the Committee met this day at 5:00 p.m. and the Committee recommends:

1. Accepting proposals for a new wood waste disposal contract and allowing the current contract with Crochet Equipment to expire.
2. Authorizing Trailblazer to set up recycling bins at mega sites in Lincoln Parish.
3. Leasing land on Road Camp Road to Trailblazer until the Sheriff's funding comes through for their new facility which will be located in that area upon attorney approval.

Bobby Bennett offered a motion, seconded by Hazel Hunter, to approve the minutes of the Solid Waste and Recycling meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Mike Franklin stated that the Public Works Committee met at 4:00 p.m. this day and the Committee recommends:

1. Tabling the authorization of vegetation management until further research could be done.
2. Terminating the Police Jury side of the Animal Control Agreement with the Lincoln Parish Sheriff's Office with the Police Jury reconsidering it at a later date.
3. Tabling the authorization of GPS units for parish vehicles until further research could be done.
4. Leasing 2 acres of land to 4-Paws to house animals pending review by legal counsel.

Mike Franklin offered a motion, seconded by David Hammons to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Bobby Bennett stated that the Utilities Franchise Committee met at 5:30 p.m. this day and the Committee recommends:

1. Adopting an ordinance to renew the Contract for Claiborne Electric Cooperative for 25 years.

Bobby Bennett offered a motion, seconded by Mike Franklin, to approve the minutes of the Utilities Franchise Committee meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Bobby Bennett offered a motion, seconded by Mike Franklin, to approve the adoption of an ordinance renewing the contract for Claiborne Electric Corporation for 25 years.

ORDINANCE 314-09-(0)

AN ORDINANCE

Granting to Claiborne Electric Cooperative, Inc. its successors and assigns, the franchise, right and privilege, for a period of twenty-five (25) years from the date of adoption hereof, to supply electric power and energy to the Parish of Lincoln, Louisiana, and the inhabitants thereof, or any person, firm or corporation, and to acquire or construct, operate and maintain such plants, structures, transmission lines, distribution systems and equipment as may be useful or necessary for the manufacture, transportation, distribution and/or sale of electric power and energy in and through the Parish of Lincoln, Louisiana, and the right to erect, operate and maintain poles, masts, supports, wires, cables, transmission lines, conduits, conductors, substations, distribution systems, and all other appurtenances useful or necessary for the transportation and/or distribution and/or sale of electric power and energy on, over, under, along, upon and across all of the present and/or future streets, roads, highways, alleys, and public places to the Parish of Lincoln, Louisiana, not within the limits of any incorporated city, town or village, and the right to repair, replace or remove same, or any portion thereof, and the right to connect any such transmission line or distribution systems to any other transmission line or distribution system for the purpose of transporting electric power and energy into, through, or beyond the boundaries of the Parish.

SECTION 1. BE IT ORDAINED by the Police Jury of the Parish of Lincoln, Louisiana, in regular session convened, that the Parish of Lincoln herein called the "Parish" grants and there is hereby granted to Claiborne Electric Cooperative, Inc., its successors and assigns, hereinafter called "Cooperative," a franchise, right and privilege, from date of the adoption hereof, to supply electric power and energy to the Parish of Lincoln, Louisiana, and the inhabitants thereof, or any person, firm or corporation, and to acquire or construct, operate and maintain such plants, structures, transmission lines, distribution systems and equipment as may be useful or necessary for the manufacture, transportation, distribution and/or sale of electric power and energy in and through the Parish of Lincoln, Louisiana, and the right to erect, operate, and maintain poles, masts, supports, wires, cables, transmission lines, conduits, conductors, substations, distribution systems, and all other appurtenances useful or necessary for the transportation and/or distribution and/or sale of electric power and energy on, over, under, along, upon and across all of the present and/or future streets, roads, highways, alleys, and public places of the Parish of Lincoln, Louisiana, not within the limits of any incorporated city, town or village, and the right to repair, replace or remove the same, or any portion thereof, and the right to connect any such transmission line or distribution systems to any other transmission or distribution system for the purpose of transporting electric power and energy into, through, or beyond the boundaries of the Parish.

SECTION 2. BE IT FURTHER ORDAINED, etc., that this franchise is granted upon and subject to the following provisions:

1. This franchise, so far as it applies to the use of any state highway for the purposes herein specified, shall be without effect without the written consent and approval of the Louisiana State Highway Engineer, and no work shall be undertaken by the Cooperative on any state highway without the written consent of the State Highway Engineer in accordance with the provisions of Revised Statute 33:4362.

2. In maintaining the properties, the Cooperative shall not unnecessarily or unreasonably impair or obstruct the streets, roads, highways, alleys, sidewalks and public grounds, and the Cooperative shall, at its own expense, without unreasonable delay, make all necessary repairs to remedy any damages or remove any obstruction caused by its operations hereunder.

3. The Cooperative shall use reasonable precautions to avoid damage or injury to persons or property, and shall hold and save harmless the Parish from all damages, losses or expense caused by the negligence of the Cooperative, its agents or employees, while exercising any of the rights herein granted.

4. If it should, in good faith, be found during the term of this franchise that any of the Cooperative's poles or structures located on any parish road in Lincoln Parish, interferes with or obstructs the Police Jury's maintenance or improvement of such parish road, the Cooperative shall, at the request of the Police Jury, relocate such poles or structures at its own expense.

SECTION 3. BE IT FURTHER ORDAINED, etc., that this ordinance, the public health and welfare and the public necessity requiring it, shall take effect from and after its adoption.

SECTION 4. BE IT FURTHER ORDAINED, etc., that this franchise shall be for a period of twenty-five (25) years from the date hereof, and upon exercise by the Cooperative of any of the privileges granted by this franchise, it shall be irrevocable, but shall not be exclusive.

WHEREUPON, in open session said Ordinance was read and considered section by section and as a whole.

I, Dennis E. Woodward, Parish Administrator, Lincoln Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of an Ordinance adopted by the Police Jury of Lincoln Parish, Louisiana convened in regular session on the 14th day of July, 2009, with a quorum present.

/s/ Dennis E. Woodward
Dennis E. Woodward, Administrator
Lincoln Parish Police Jury

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

Jody Backus stated that the Finance Committee met at 6:00 p.m. this day to review the revenue and expenditure report and financial reports were approved. Annie Brown offered a motion seconded by Roy Glover, to accept the minutes of the Finance Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Bennett, Franklin, Hammons, Glover, Backus, Russell, Brown, and Mays

NAYS: None

ABSENT: Henderson and Mayfield

There being no other business to come before the Jury the meeting was adjourned.

Dennis E. Woodward
Parish Administrator

R.G. Skip Russell
President